

C-SCDC
BOARD OF DIRECTORS
MEETING MINUTES
February 27, 2014

The C-SCDC Board of Directors held its monthly meeting February 27, 2014. A quorum was present. Tim Hodges called the meeting to order. Gina Slusher was introduced as the new Office/Personnel Manager/ROMA Coordinator for the agency. Shirley Fort Lee gave the invocation and everyone had dinner.

When the meeting resumed, Gene Bell made the motion to approve the meeting minutes for January 24, 2014. Abbie Cox seconded. Motion carried.

Nominating Chairperson, Karen Pearson, presented the selections for the Officers and committees for 2014. There were no objections or nominations from the floor. Elaine Stanfield made the motion to approve the selections. Abbie Cox seconded. Motion carried.

Executive Directors Report:

Mark Whitmer presented the results of two monitorings. The Weatherization report had four findings. Mark explained the discrepancies and our responses. The DWS-TANF report on the IDA program had two findings. One of the clients' deposit slip showed the total amount of two IDA accounts. DWS requires only DWS amounts shown on one deposit slip. The second finding was that the contract end date was on the report submitted to DWS. Both findings have been corrected and accepted by DWS. Gene Bell made the motion to approve the reports. Shirley Fort Lee seconded. Motion carried.

Mark reviewed the bulleted items in the members' manuals ("Duties & Responsibilities of Board Members"). The responsibilities outlined are part of the Community Services Block Grant (CSBG) Arkansas State Plan for 2014-2015.

Mark advised the Board that the Arkansas Community Action Agencies Association (ACAAA) conference is scheduled for May 21-23 in Little Rock. It

will celebrate the 50th anniversary of Community Action and the 40th year of ACAAAA. Mark also said that 2015 will be the fifty year anniversary of C-SCDC and the ACAAAA conference has a very good lineup of sessions and speakers.

Mark said that April would be a very busy month for C-SCDC. NeighborWorks will be here the first of the month and Feeding America will be here the 23rd & 24th. Both will be doing compliance monitoring. Mark reported that we had received the preliminary results of the NeighborWork applications that were sent in earlier. C-SCDC is set to receive \$75,000 in Capital Funding Real Estate Development. These funds will be used in the construction of the new offices; \$2,000 in CLI Action Plan; \$78,750 in Organizational Underwriting; and a \$5,000 Supplemental Grant Request.

Finance:

Darlene Hill changed the appearance to the financial report in an effort to demonstrate more information. Darlene covered the 12 pages highlighting each program. Darlene showed the board a binder containing more detailed financial information in it and offered the members an opportunity to review it if desired. The separate binder is used to pull information for the Board reports.

Weatherization:

Nine Weatherization units were completed in January. This brought the total up to fifty-two completed for the year. Two hundred fifteen applications are on file.

Essential Services:

In the regular LiHEAP program 2,452 applications have been paid for a total of \$321,021.00. In the Crisis portion of the program 163 applications have been paid totaling \$33,952.55. The regular program will close February 28th and the Crisis program will close March 28th. The summer program will begin in July.

There has been \$28,153.48 spent in FEMA funds for food and \$13,993.50 spent for shelter in January.

River Valley Regional Food Bank:

647,136 pounds of food were received and 619,996 pounds of food were distributed in January. In-kind donations equaled \$1,136,694. Ted Clemons

requested approval to submit an application to Feeding America for \$117,000 to purchase a new delivery truck. The funds come from Walmart to Feeding America to help food banks in purchasing needed vehicles. Gene Bell made the motion to approve the submission. Karen Pearson seconded. Motion carried.

Child Care Food Program:

There are eight active daycare centers with 1,016 children enrolled. There are 436 children enrolled in the 22 active day care homes.

Community Dental Clinic:

Nineteen clinics serving 102 patients were held in January. Eleven dentists volunteered their time to see patients. There were a total of 20 volunteers at the clinic in January. Twenty-one oral cancer screenings were performed.

Homeownership and Asset Development Center:

One homebuyer workshop was held with eight certificates awarded. One client received mortgage default counseling and two clients were able to prevent mortgage foreclosure.

Two Mutual Self Help houses are under construction and two were completed. Two owner occupied emergency repairs were completed with one home currently receiving a total rehabilitation in the ADFA program. Two homes are currently under construction in the acquisition / rehab program. There are 26 current participants in the IDA program. Eight homeless clients were placed in stable housing and two were prevented from becoming homeless.

Tim Hodges told the Board the next meeting would be March 27, 2014.

Meeting adjourned.

Secretary Patricia Free

Date

BOARD PRESENT

1. Gene Bell
2. Tim Hodges
3. Shirley Fort Lee
4. Patricia Free
5. Karen Pearson
6. Chris Keith
7. Elaine Stanfield
8. Abbie Cox
9. Delmi Sanabria
10. Tricia Watson

BOARD ABSENT

1. Representative George McGill
2. Judge David Hudson
3. Ling Ling Moorman
4. David Rogers
5. Kevin Nickson

STAFF PRESENT

1. Mark Whitmer
2. Carol Jenkins
3. Darlene Hill
4. Debbie Biggs
5. Gina Slusher
6. Ted Clemons
7. Michele Trawick

GUESTS PRESENT