

C-SCDC  
BOARD OF DIRECTORS  
MEETING MINUTES  
June 26, 2014

The C-SCDC Board of Directors met June 26, 2014 at the main C-SCDC offices. A quorum was present. Ted Clemons gave the invocation and everyone had dinner.

When the meeting resumed Chairperson Tim Hodges asked for a motion to approve the meeting minutes from the April 24 and May 8, 2014 meetings. Gene Bell made the motion to approve the minutes. Abbie Cox seconded. Motion carried.

Tim presented the United Way's contract and contents of the letter for the dental clinic and food bank. The dental clinic was allocated \$40,000 and the food bank will receive \$50,000. Elaine Stanfield made the motion to approve the United Way allocations. Abbie Cox seconded. Motion carried.

**Executive Director Report:**

Mark Whitmer had four monitoring reports. Feeding America's report showed C-SCDC is in compliance. The report was complimentary of the food bank staff stepping up to increase the amount of food delivered to Franklin County. This county was out of compliance in the previous visit. The report also complimented the Board for completing the self-assessment. The next Feeding America visit will be in 15 months.

The Weatherization report had three findings. An attic hatch was not weather stripped, the pipe insulation on a water heater had separated and the tape on a floor boot had not adhered properly. The program received a stable rating. The findings will be corrected.

The USDA/Mutual Self Help quarterly review showed four houses are under construction. The City of Fort Smith's review of the Community Dental Clinic

shows the clinic is being administered satisfactorily. Patricia Free made the motion to approve the reports. Shirley Lee seconded. Motion carried.

### **Finance:**

Darlene Hill reviewed the financials for May highlighting different categories with explanations. Darlene also covered the in-kind donations.

### **Weatherization:**

There were seven units completed in May bringing the year-to-date total to 89. The targeted unit count for the program year is expected to be reached. Debbie Biggs told the board that we would be servicing four more counties this program year and that a new partnership with the USDA Rural Development will help in being able to assist our clients by doing more to a house. Discussion followed on what the partnership will be able to do.

### **River Valley Regional Food Bank:**

Ted Clemons reported there were 971,988 pounds of food product distributed in May bringing the yearly total to 3.33 million pounds.

### **Child Care Food Program:**

There are eight active Daycare Centers and 21 active Daycare Homes with a combined total of 1,521 children enrolled.

### **Community Dental Clinic:**

Thirteen clinics were held in May with 107 patient visits. Eight dentists volunteered their time. One hundred eleven people attended the Tooth Fairy Program. Mark told the Board the Degen Foundation gave \$5,043.00 to the clinic to purchase dentures.

### **Home Ownership and Asset Development Center:**

Four workshops were held in May with 41 certificates being passed out. Two Mutual Self Help homes are under construction. Three owner occupied rehabs are underway. No Fort Smith Acquisition Rehabs are underway and the two houses that are completed are under a sales contract.

One homeless family was placed in stable housing with the ESG program. This program has been funded for another year for the rapid re-housing portion. Gene Bell made the motion to approve the program reports. Shirley Lee seconded. Motion carried.

Tim Hodges presented Karen Pearson with a certificate of appreciation for her service to the C-SCDC Board of Directors. This was Karen's last meeting.

Meeting adjourned.

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Secretary Patricia Free

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Date

## BOARD PRESENT

1. Becky Prescott
2. Gene Bell
3. Patricia Free
4. Elaine Stanfield
5. Tim Hodges
6. Delmi Sanabria
7. Chris Keith
8. Karen Pearson
9. Charlotte Tidwell
10. Abbie Cox
11. Shirley Fort Lee

## BOARD ABSENT

1. David Rogers
2. Judge David Hudson
3. Ling Ling Moorman
4. Tricia Watson
5. Kevin Nickson

## STAFF PRESENT

1. Mark Whitmer
2. Darlene Hill
3. Debbie Biggs
4. Karen Phillips
5. Gina Slusher
6. Ted Clemons